### ***Constitutional Review Committee***

***Terms of Reference***

Category: Terms of Reference

Version 5

First ratified: March 2018

Last ratified: November 2020

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Purpose**
   1. The OUSA Constitutional Review Committee shall exist to:
      1. Review the OUSA Constitution and its processes;
      2. Recommend any Constitutional amendments or rescindments to the OUSA Policy Committee; and;
      3. Convene and dissolve only when the Executive deem it appropriate.
2. **Membership**
   1. The membership of the Committee shall consist of:
      1. OUSA President
      2. OUSA Administrative Vice President;
      3. OUSA Secretary;
      4. Any other OUSA Executive members;
      5. Any other OUSA members or persons appointed by the OUSA Executive or co-opted by the Committee;
      6. The Chair, who shall be appointed by the Committee.
3. **Terms of Reference**
   1. In all matters the Committee shall have regard to:
      1. The Objects of the Association as established in the present Constitution and Rules;
      2. The legal obligations of the Association; and;
      3. The democratic and representative goals of the Association.
   2. The OUSA Constitutional Review Committee shall:
      1. Undertake a systematic review of the OUSA Constitution;
      2. Draft any recommended amendments or rescindments;
      3. Recommend any amendments or rescindments to the OUSA Policy Committee;
      4. Provide supplementary materials to explain the consequences of any recommendations made under 3.2.3; and;
      5. Consult any parties affected by recommended constitutional amendments.
   3. The OUSA Constitutional Review Committee may:
      1. Seek feedback from the Student Body;
      2. Seek professional advice, if necessary, from any other interested or affected parties;
      3. Use such feedback and advice to formulate recommendations; and;
      4. Not be obliged to make use of such advice.
   4. The OUSA Constitutional Review Committee must comply with the:
      1. Constitution and Rules of the Otago University Students’ Association Incorporated;
      2. Executive Sub-Committee Policy; and;
      3. Standing Orders.