### ***Constitutional Review Committee***

***Terms of Reference***

 Category: Terms of Reference

 Version 5

 First ratified: March 2018

 Last ratified: November 2020

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1. **Purpose**
	1. The OUSA Constitutional Review Committee shall exist to:
		1. Review the OUSA Constitution and its processes;
		2. Recommend any Constitutional amendments or rescindments to the OUSA Policy Committee; and;
		3. Convene and dissolve only when the Executive deem it appropriate.
2. **Membership**
	1. The membership of the Committee shall consist of:
		1. OUSA President
		2. OUSA Administrative Vice President;
		3. OUSA Secretary;
		4. Any other OUSA Executive members;
		5. Any other OUSA members or persons appointed by the OUSA Executive or co-opted by the Committee;
		6. The Chair, who shall be appointed by the Committee.
3. **Terms of Reference**
	1. In all matters the Committee shall have regard to:
		1. The Objects of the Association as established in the present Constitution and Rules;
		2. The legal obligations of the Association; and;
		3. The democratic and representative goals of the Association.
	2. The OUSA Constitutional Review Committee shall:
		1. Undertake a systematic review of the OUSA Constitution;
		2. Draft any recommended amendments or rescindments;
		3. Recommend any amendments or rescindments to the OUSA Policy Committee;
		4. Provide supplementary materials to explain the consequences of any recommendations made under 3.2.3; and;
		5. Consult any parties affected by recommended constitutional amendments.
	3. The OUSA Constitutional Review Committee may:
		1. Seek feedback from the Student Body;
		2. Seek professional advice, if necessary, from any other interested or affected parties;
		3. Use such feedback and advice to formulate recommendations; and;
		4. Not be obliged to make use of such advice.
	4. The OUSA Constitutional Review Committee must comply with the:
		1. Constitution and Rules of the Otago University Students’ Association Incorporated;
		2. Executive Sub-Committee Policy; and;
		3. Standing Orders.